

Grampians Region Alliance Network:

For Commonwealth Home Support Programme (CHSP)
and Home and Community Care Program for Younger People (HACC PYP)
funded service providers

Terms of Reference

Purpose of the Network:

To support member organisations to deliver high-quality, coordinated services that support individual potential, independence and wellbeing through the adoption of a restorative care approach to wellness and independence.

The Alliance in the Grampians Region will:

- Be a platform for communication and information exchange between providers, key stakeholders and the Commonwealth and State governments
- Inform and provide sector support and development, including engagement with new and emerging providers
- Build a culture of collaborative problem solving in seeking opportunities to strengthen and/or create new partnerships and/or business arrangements, especially to meet identified gaps
- Explore opportunities to build collaborative approaches to working with and involving consumers
- Engage with and advocate for consumers, especially those in the special needs groups, providers and community impacted by the reforms
- Work within and maximise resources available to the Alliance.
- To provide a forum for all CHSP and HACC PYP funded organisations to network, collaborate, provide mutual support, problem solve and work flexibly in partnership arrangements to support client access and delivery to services.

Membership:

All funded organisations within the Grampians Region providing services under the CHSP or HACC-PYP programs, as well as all Assessment organisations are encouraged to participate and contribute to the Alliance.

A successful Alliance requires a spirit of cooperation and commitment based on the following fundamental principles:

- Understanding and respect for the specific roles and responsibilities and legislative requirements of each member as an individual entity.
- Shared focus on outcomes and commitment to local communities.
- Active and equal participation of all members of the Alliance.
- Open communication.
- Willingness for collaboration in the best interest of the community.

By being a member of the Alliance, agencies commit themselves to these fundamental principles.

The Alliance will offer members:

- information and networking,
- opportunities to be involved in shared Alliance initiatives and activities, and
- opportunities to develop and strengthen partnerships across the region.

Active members of the Alliance commit to:

- doing what they can as an organisation to achieve the outcomes sought,
- supporting and promoting the Alliance, and
- contributing to the work of the Alliance.

The structure of the Alliance comprises:

- The Alliance itself comprising all HACCP–PYP and CHSP funded agencies as well as Assessment organisations within Grampians Region.
- A range of Communities of Practice in operation across the region which bring sector agencies together. This can include existing networks and new interest groups to undertake specific projects.
- Alliance forums / meetings will be held quarterly at a venue, rotating throughout the Grampians Region.
- Forum / meetings will include updates from State and Commonwealth Governments as well as the Grampians Sector Development Team.
- Alliance Forums / meetings will be relevant to members in support of core activities and may include workshops, training and/or guest speakers to enhance service quality and drive sector development and change management. Further Alliance sponsored training, expos, road shows, seminars and workshops may be organised in response to sector need or membership request.

Secretariat

The Sectoral Development Team will provide secretariat support to the Alliance up until 30th June 2020. Secretariat support includes:

- Organising meeting/forum venues, catering, etc.
- Coordinating guest speakers and other invited guests
- Preparing and distributing agendas and other documents at least 7 days prior to meetings
- Receiving any requests to participate/present at a meeting
- Providing regular e-communication to Alliance members
- Alliance website administration
- Support consumer participation and engagement

Confidentiality:

The proceedings and records of Alliance activities are not considered confidential. Where it is identified that information is of a confidential nature, the issues will be documented without disclosing confidential information.

Review:

Terms of Reference will be reviewed annually. During this time, the purpose, objectives, membership and activities will continue to evolve in response to the dynamic policy and service delivery environment.

Leadership

The Grampians Region Sector Development Team is responsible for setting and overseeing the strategic direction, operational projects and priorities of the Alliance, in the absence of an Alliance Governance Group.

The Sector Development Team will:

- Support the Alliance by driving implementation of initiatives,

- Liaise with all necessary stakeholders, and
- Be an active lead of Alliance Communities of Practice.
- Coordinate the Alliance reflective of the Victorian Community Care Sector Change Management Strategy, as stipulated in workplan for the Sector Development Team developed by the State and Commonwealth Government.

Sustainability of the Grampians Region Alliance Network:

A program of change management activities is being delivered by the State and Commonwealth Government in order to improve providers' access to information and their capacity to respond to and lead organisational change now, and in the lead up to future reforms.

One of the change activities required to support the sector to access information is the development of sustainable Alliances.

A strategy will need to be developed by the Grampians Alliance Network to consider post 2020 in order to:

- Be sustainable and operate independent of departmental and Sectoral Development Team support,
- Be led by their membership and provide benefits to their members, and
- Be a conduit for information between the departments and the sector.

This strategy will need to consider the absence of the Sector Development Team and the absence of brokerage funding:

Communities of Practice in the Grampians Region (as coordinated by the Grampians Sector development Team):

Local Government Area Service Providers Community of Grampians (Grampians Region)
Community Nursing Providers Network (Grampians Pyrenees/ Wimmera)
Community Nursing Providers Network (Central Highlands)
Social Support Group Providers Network (Grampians Region)
Assistance with Care and Housing Network (Grampians Region)